CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 11/15/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Friday, 11/27/2002	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for the arrival of the next scheduled Start Date.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	**ACTIVITY**: Perform maintenance and upgrades on network systems. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** All City network systems will be unavailable during this period.	Ongoing.		N/A

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No.	Item	Start Date	Details	Status	U	Date Ended
83	Oracle Patch: **Hafnium** Ref: Kari Alverson	Wednesday, 11/20/2002, All day	**ACTIVITY**: Upgrade Oracle 8.1.5 to Oracle 8.1.7.2.3. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** BRASS will be unavailable all day during the upgrade, which includes creation of Budget 2004 database and PlayArea 2004.	Waiting for the arrival of scheduled Start Date.		
87	GroupWise Client Upgrade Ref: Paul Pedron	Moved to Monday, 10/21/2002 thru Friday, 10/25/2002	**ACTIVITY**: Upgrade GroupWise client to version 6.0.2. . . . . **LOCATION**: *Fire / MSC* . . . . **IMPACT:** User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Completed.	U	11/08/2002
92	PD Netware Servers Ref: Harry Houck	To Be Determined	**ACTIVITY**: Netware Server upgrades, Kevlar and Area Stations. . . . . **LOCATION**: **Police Dept.** *only*. . . . . **IMPACT:** P.D. staff will be notified, by Harry Houck, of outages at the time of the updates. File access and network printing affected for 15 minutes.	Ongoing until completed.		
94	Client Upgrade Ref: Paul Pedron	Tuesday, 11/19/2002 thru Thursday, 11/21/2002	**ACTIVITY**: Client upgrade for both NT/2K AND 9X Novell Clients. . . . . **LOCATION**: DPU/DPW areas, incl. traffic at MSC & Construction Management. . . . . **IMPACT:** The upgrade will occur at the Login.	Waiting for the arrival of scheduled Start Date.		